

Evaluation Plan



Map essential information to help you plan your evaluation

Project Name:

Date:

Project Inputs

These are the inputs invested in the project/application to produce outputs. Inputs include resources like time, finances, staff, and facilities.

Project Aim/s

Aims are specific and intentional goals to achieve. Aims frame the desired outcome/s or purpose towards which efforts and actions are directed.

Project Objectives

Objectives outline the necessary actions to accomplish your aim/s and can serve to evaluate the project or activity. Objectives can be perceived as steps to achieve aims.

Project Outputs

Outputs include everything produced as a result, such as courses, exhibitions, and talks, as well as metrics like attendance numbers. Outputs also comprise developed resources like handbooks, websites, or future plans.

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Project Outcomes

Outcomes reflect the overall result of outputs and the difference these will make. Outcomes usually involve qualitative measures that illustrate the effect of the project/application on individuals or groups. Outcomes can have effect/s for different stakeholders.

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